

**KINGSBURY PARK DISTRICT
BOARD MEETING MINUTES
Monday, November 10, 2025
Kingsbury Park District Office
712 Franklin Avenue
GREENVILLE, ILLINOIS**

The regular Board Meeting of the Kingsbury Park District was called to order by President Barb Smith at 6:00 pm.

Roll Call

<i>Name</i>	<i>Present</i>	<i>Absent</i>	<i>Arrival Time if Present after Roll Call</i>
Barb Smith	X		
William Schneck	X		
Joellen Vohlken	X		
Lynn Ulmer	X		
Amanda Wilkie	X		

Others Present

<i>Name</i>	<i>Title</i>
Jerry Sauerwein	Director of KPD
Carrie Dunn	Recording Secretary

Citizen Input: None

A motion was made by	Joellen Vohlken
And seconded by	Amanda Wilkie

to: ***Approve the Minutes of the Board Meeting dated September 08, 2025.***

Vote:	<i>Name</i>	<i>Yes</i>	<i>No</i>	<i>Absent</i>	<i>Abstain</i>		
	Barb Smith	X					
	William Schneck	X					
	Joellen Vohlken	X					
	Lynn Ulmer	X				Motion	
	Amanda Wilkie	X				Approved	Not Approved
	<i>Total</i>	5	-	-	-	X	-

A motion was made by	Joellen Vohlken
And seconded by	Barb Smith

to: ***Approve the Warrant #644 and unpaid bills dated October 13, 2025 and Warrant #645 and unpaid bills dated November 10, 2025.***

Vote:	<i>Name</i>	<i>Yes</i>	<i>No</i>	<i>Absent</i>	<i>Abstain</i>		
	Barb Smith	X					
	William Schneck	X					
	Joellen Vohlken	X					
	Lynn Ulmer	X				Motion	
	Amanda Wilkie	X				Approved	Not Approved
	<i>Total</i>	5	-	-	-	X	-

Checks issued after the warrant – (1) Kimberly Bingham for Christmas Barn Quilt refund, \$25;
(2) Don's Lawn for Stihl repair parts, \$58.09

A motion was made by	William Schneck
And seconded by	Lynn Ulmer

to: ***Approve the determination of the 2025 Payable 2026 Levy for the Fiscal Year January 1, 2026 – December 31, 2026, not to exceed \$405,792.37.***

Vote:	<i>Name</i>	<i>Yes</i>	<i>No</i>	<i>Absent</i>	<i>Abstain</i>		
	Barb Smith	X					
	William Schneck	X					
	Joellen Vohlken	X					
	Lynn Ulmer	X				Motion	
	Amanda Wilkie	X				Approved	Not Approved
	<i>Total</i>	5	-	-	-	X	-

Directors Report:

Director Sauerwein reviewed the following with the board members:

Conference Information

The IAPD/IPRA Annual Conference will be held January 29–31, 2026. Commissioners Ulmer and Vohlken have informed staff that they would like to attend. The early bird registration deadline is December 19, 2025. Pre-conference materials were included in the recent IAPD magazine, and additional information is available at www.ilparksconference.com.

Nature Preserve Trail Policy

Greenville University has not yet followed up on the proposal submitted prior to September meeting.

Office, Bathroom Facility, and ADA Ramp Construction

Progress is being made on the ADA bathroom in the back room. Robinson worked on the project most of the day of November 10th. The new material has been delivered to RP Lumber and the project should progress quickly.

Dewey Street Construction Project

The City's contractor encountered compaction issues requiring excavation and installation of rip rap for stabilization.

OSLAD Grant – William S. Wait Park

All expenses related to the OSLAD Grant project have been uploaded to the Amplifund system, and the reimbursement request has been submitted. Sauerwein has contacted the grant administrator by phone and email. It is about 4 weeks after approved for funds to be sent.

The project's original cost estimate from Byrne & Jones exceeded \$2.7 million. After refining the scope, the budget was reduced to \$1.4 million, and ultimately, the District completed the work for \$835,200, within the OSLAD grant budget.

We worked with over 18 vendors and contractors on the project. The District served as its own General Contractor and took on many tasks in-house, saving substantial costs and maximizing value. We hope the Community will appreciate the enhanced park amenities.

Director's Contract

Board Members received the final version of the Directors evaluation.

Park Benches

Six park benches have been ordered.

- Two benches were donated by the Greenville Garden Club for installation at the new dog park at William S. Wait Park.
- Two additional benches will be dedicated in memory of Keith and Wilma Baumberger, recognizing the \$10,000 donation made by the Baumberger Trust in 2022. Their family requested benches at Patriots Park following completion of the OSLAD project. The benches were purchased from a manufacturer in Red Bud, Illinois, allowing the District to save approximately \$1,000 in shipping costs.

IPARKS Liability and Property Insurance

IPARKS is transitioning all members to a January 1, 2026, renewal cycle. The prorated premium for December 1, 2025–January 1, 2026, appears on the current warrant list. The full renewal documents will be received shortly.

Health Insurance

The District received the Aetna health insurance renewal. It is only a 7.74% increase over last year's renewal.

IAPD Legal Symposium

Sauerwein attended the IAPD Legal Symposium virtually on November 6th.

Webinars and Continuing Education

Sauerwein provided board member his list of Webinars and Continuing Education from October 2024 to October 2025.

Sauerwein also sent the year in review to board members.

New Business: None

Unfinished Business: None

A motion was made by	Lynn Ulmer
And seconded by	Joellen Vohlken

to: ***Adjourn the regularly scheduled Board Meeting at 6:26 pm.***

All present signified with Aye.