

KINGSBURY PARK DISTRICT BOARD MEETING MINUTES

Monday, April 14, 2025

Kingsbury Park District Office

712 Franklin Avenue

GREENVILLE, ILLINOIS

The regular Board Meeting of the Kingsbury Park District was called to order by Vice President Lynn Ulmer at 6:00 pm.

Roll Call

<i>Name</i>	<i>Present</i>	<i>Absent</i>	<i>Arrival Time if Present after Roll Call</i>
Barb Smith		X	
William Schneck	X		
Joellen Vohlken	X		
Lynn Ulmer	X		
Greg Sanders	X		

Others Present

[illegible]

Citizen Input: None

A motion was made by	Joellen Vohlken
And seconded by	Lynn Ulmer

to: ***Approve the Minutes of the Board Meeting dated March 10, 2025.***

Vote:	<i>Name</i>	<i>Yes</i>	<i>No</i>	<i>Absent</i>	<i>Abstain</i>		
	Barb Smith			X			
	William Schneck	X					
	Joellen Vohlken	X					
	Lynn Ulmer	X				Motion	
	Greg Sanders	X				Approved	Not Approved
	<i>Total</i>	4	-	1	-	X	-

A motion was made by	William Schneck
And seconded by	Joellen Vohlken

to: ***Approve the Warrant #638, and unpaid bills dated April 14, 2025.***

Vote:	<i>Name</i>	<i>Yes</i>	<i>No</i>	<i>Absent</i>	<i>Abstain</i>		
	Barb Smith			X			
	William Schneck	X					
	Joellen Vohlken	X					
	Lynn Ulmer	X				Motion	
	Greg Sanders	X				Approved	Not Approved
	<i>Total</i>	4	-	1	-	X	-

Checks cut after the warrant:

1. \$156.27 to South Central FS for 56.6 gallons of diesel fuel
2. \$11,000 to Harris & Sons for labor for the water lines at William S Wait Park.

Ulmer asked questions regarding the following:

1. What 712 Franklin office rent meant on the Ameren bill. Sauerwein advised it was the fund code and has not been changed in QuickBooks but it has been in the budget.
2. If Adobe AcroPro was paid monthly. Sauerwein advise it was paid monthly.
3. If the Mule motor was used or new and if that was the first motor. Sauerwein advised it was new and the first one.
4. How much expected revenue would the new tumbling room bring for a year and what else would it be used for. Sauerwein stated that this was talked about when the District was purchasing the building and he had not done a revenue forecast for the new space.

A motion was made by	Greg Sanders
And seconded by	Joellen Vohlken

to: Approve Expenses Associated with ADA bathroom and ramp for the new office location at 712 Franklin Avenue.

Vote:

<i>Name</i>	<i>Yes</i>	<i>No</i>	<i>Absent</i>	<i>Abstain</i>		
Barb Smith			X			
William Schneck	X					
Joellen Vohlken	X					
Lynn Ulmer	X					
Greg Sanders	X				Approved	Not Approved
<i>Total</i>	4	-	1	-	X	-

Sauerwein stated per the information provided in the board packets -- Material cost should not exceed \$10,000, labor should not exceed \$10,000 and plumbing should not exceed \$7,000.

Directors Report:

Sauerwein reviewed the following with the board members:

Dewey Street Construction

The City has approved the contract for the Dewey Street improvements last month at their meeting. Originally the project was scheduled for after July 4th start date. The contractor had some conflicts so the project will be starting soon. There will be some impact on the 2025 Little League season. The Park District is actively coordinating with the City to minimize disruptions to the ball season.

Legislative Breakfast – March 14, 2025

The Legislative Breakfast was held on March 14th via Zoom. Representative Charlie Meier was present, and Senator Plummer's District Director, Tara Hall, also attended. Also in attendance was IAPD representatives Peter Murphy, Jason Anselment, and Maura Freeman

Audit

Sauerwein has delivered the necessary documents to the accountant for the audit.

OSLAD Grant Project

Slatton's began work on the sidewalk on March 20th. Inclement weather caused delays. All of the concrete is completed except for the area on the north side of the dog park. Netemeyer was on site Monday, April 14th to stake the location for the fence posts. Westendorf is scheduled for Tuesday, April 15th to put in the pipes. Slatton's anticipates completing the sidewalk by Friday, April 18th. Sauerwein feels both projects should be complete by the end of the week of April 21st. Pat Harris began installing the water line on March 25th. Water fountains will go up after

the concrete is finished. Sauerwein submitted the paperwork for a 6-month extension on the OSLAD grant due to weather-related delays. Construction is expected to be finished by the May 1st deadline, but it is unlikely the accountant will complete the final Agreed Upon Procedures (AUP) report in time.

Pickleball Courts

There was discussion at the last Board meeting regarding additional usage policies for the pickleball courts. The board packets contained the current rules and policies, which were posted when the courts opened both at the courts and on our website. The only recent update involved prohibiting other recreation equipment—such as soccer balls—on the courts due to a recent incident. The current general and tournament/facility rental policy appear sufficient for efficient court operation. If individual court reservation conflicts arise, Sauerwein and Curry recommend considering *Pickle Planner*, an app that allows users to reserve court times. Due to the associated fees of a little over \$1,000 per year, implementation should only occur if the need becomes apparent. If the app is implemented there will be a cost associated with reserving the courts.

New Office

Rebel Insulation completed ceiling installation on Tuesday, March 11th. Paul Neely has finished all electrical and HVAC work and the Park District staff have installed the lighting. The District will be getting an incentive from Ameren for a little over \$1,000.

Boot Camps

The packets contained the information from IAPD Boot Camps. Ulmer would like to attend virtually.

Bird Boxes Interpretive Walk

Seventeen boxes (for birds, bats, and flying squirrels) were purchased from Ned's Nesting Boxes for an interpretive trail at the Nature Preserve. Each installation will feature a QR code link to educational information about the box, the species it supports, and its habitat. One box was placed at Patriot's Park for the Tree Swallows.

Annual Meeting

The Annual Meeting will take place in May and the new Board members will be sworn in and officer elections held.

2025 Economic Interest Statements

Sauerwein reminded board members to file the economic interest statements before the April 30th deadline if they have not already done so.

Spring Programs

Sauerwein highlighted the report from Curry for updates on Spring Soccer, Ball Season, the Barn Quilt program, pool preparations, and other recreation activities. (report attached)

Vohlken thanked Kayla for getting the report together as she has had several family emergencies.

New Business: Ulmer asked if the Bike Grant was something Greenville would need to look at. Sauerwein advised that the County and/or City needs to take the lead on that as the District does not have the right of ways. Sauerwein also noted the deadline of May 9 and the District does not have any matching funds at this point that could be divert to the Grant.

Unfinished Business: None

A motion was made by	Joellen Vohlken
And seconded by	Greg Sanders

to: ***Adjourn the regularly scheduled Board Meeting at 6:32 pm.***

All present signified with Aye.

Park and Recreation – Program Update

Date: April 9, 2025

Baseball & Softball

- Registration is closed April 14th.
- Coaches are currently being contacted, and draft dates are being set.
- A coordination meeting with other league organizers is scheduled for April 15 at our office.
- We are continuing to accept applications for Umpires & Night Supervisor. Community members aged 15 and up are encouraged to apply for umpire positions.

Soccer

- Due to recent rainouts, the schedule has been updated as of April 10.
- The season has been extended by one week.
- If further rainouts occur, we will not extend the season past May 1, 2025.

Barn Quilt Classes

- The initial Patriotic class filled within days of opening.
- A second class was added and is now also full, showing high community interest.

Swim Team

- A planning meeting with the Swim Team Parent Club President and coaches was held on April 8.
- The meet schedule has been finalized and will be sent to us shortly.
- A parent meeting is scheduled for April 29 at the Building at Patriots Park.
- Flyers are being distributed through local schools this week.
- We will hold an assessment on May 28th from 6:00 to 7:00 PM for swimmers who are new to the team. New swimmers will need to sign an activity waiver upon arrival. Coaches will be present to evaluate each swimmer's skill level to determine if they are ready to join the team.
- Practices will be as follows:
- May 28th 5pm – 7pm
- Morning Practices will begin on May 29th
- After thorough analysis there will be no increase in swim team fees this year.
- It was reported at the 4/10/25 League meeting that Columbia and Waterloo will be leaving the Kaskaskia League. The league will cease to exist after this season.

Pool Opening

- The pool will open on Monday, May 26.
- It will close May 27–28 due to the school schedule and reopen for the season on May 29.
- Pool Pass sales are open online.
- I've started penciling in pool parties for the 2025 pool season.

Swim Lessons:

- I am working on building this program and registration online. I anticipate this to be up and running by April 28th.
- We are continuing to accept applications for swim lesson instructors. Community members aged 15 and up are encouraged to apply for swim lesson instructor positions

Lifeguard Class

- Lifeguard class registration is currently open online.
- We are continuing to accept applications for Lifeguards. Community members aged 15 and up are encouraged to apply for lifeguard positions.

Tennis Program

- Registration is open online.

- Awaiting final insurance documentation to provide to Greenville University.
- We are confirmed to use the GU courts, with a temporary move to BCCU2 courts for one week due to Panther Academy scheduling.
- A facility usage agreement is in progress.

Art Workshop

- Last year's instructor has agreed to return.
- Dates are currently being finalized.

Special Thanks

- A heartfelt thank you to Jerry for his understanding and support during a recent family emergency. His flexibility allowed me to spend essential time with my husband during recovery and subsequent doctor's appointments, and I greatly appreciate his reminder that family always comes first.