

**KINGSBURY PARK DISTRICT  
 BOARD MEETING MINUTES  
 Monday, September 9, 2024  
 Kingsbury Park District Office  
 630 East City Rt. 40  
 GREENVILLE, ILLINOIS**

The regular Board Meeting of the Kingsbury Park District was called to order by President Barb Smith at 6:04 pm.

Roll Call

<i>Name</i>	<i>Present</i>	<i>Absent</i>	<i>Arrival Time if Present after Roll Call</i>
Barb Smith	X		
William Schneck	X		
Joellen Vohlken	X		
Lynn Ulmer	X		
Greg Sanders		X	

Others Present

<i>Name</i>	<i>Title</i>
Jerry Sauerwein	Director of KPD
Carrie Dunn	Recording Secretary
Jeff Leidel	WGEL

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Citizen Input: None

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A motion was made by	William Schneck
And seconded by	Joellen Vohlken

to: *Approve the Minutes of the Board Meeting dated August 12, 2024.*

Vote:

Name	Yes	No	Absent	Abstain	Motion	
Barb Smith	X					
William Schneck	X					
Joellen Vohlken	X					
Lynn Ulmer	X					
Greg Sanders			X		Approved	Not Approved
<i>Total</i>	4	-	1	-	X	-

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A motion was made by	Joellen Vohlken
And seconded by	William Schneck

to: *Approve the Minutes of the Closed Session Meeting dated August 12, 2024.*

Vote:

Name	Yes	No	Absent	Abstain	Motion	
Barb Smith	X					
William Schneck	X					
Joellen Vohlken	X					
Lynn Ulmer	X					
Greg Sanders			X		Approved	Not Approved
<i>Total</i>	4	-	1	-	X	-

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A motion was made by	Joellen Vohlken
And seconded by	Lynn Ulmer

to: *Approve the Warrant #631, and unpaid bills dated September 9, 2024.*

Vote:

Name	Yes	No	Absent	Abstain	Motion	
Barb Smith	X					
William Schneck	X					
Joellen Vohlken	X					
Lynn Ulmer	X					
Greg Sanders			X		Approved	Not Approved
<i>Total</i>	4	-	1	-	X	-

Additional checks processed after the warrant: \$173.87 to Capri IGA for pool concessions and SIPRA supplies; \$211.51 to Gebke Brothers for pulley and belt; \$162.87 to True Value for various supplies

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A motion was made by	William Schneck
And seconded by	Joellen Vohlken

***to: Approve the Ordinance 2024-03 an ordinance authorizing and providing for an Installment Purchase Agreement for the purpose of paying the cost of purchasing real or personal property, or both, in and for the District, and for the issue of \$206,000 Debt Certificates, Series 2024A, of the District evidencing the rights to payment under said Agreement, providing for the security for and means of payment under said Agreement of said Certificates, and authorizing the sale of said Certificates to FNB Community Bank.***

Vote:

<i>Name</i>	<i>Yes</i>	<i>No</i>	<i>Absent</i>	<i>Abstain</i>		
Barb Smith	X					
William Schneck	X					
Joellen Vohlken	X					
Lynn Ulmer		X			Motion	
Greg Sanders			X		Approved	Not Approved
<i>Total</i>	3	1	1	-	X	-

Sauerwein reiterated that the interest rate is 3.47% with a December 15, 2025 call date.

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A motion was made by	Lynn Ulmer
And seconded by	William Schneck

***to: Approve Office Lease with DGKW Enterprises for August 1, 2024 to December 31, 2024 for \$1550 per month.***

Vote:

<i>Name</i>	<i>Yes</i>	<i>No</i>	<i>Absent</i>	<i>Abstain</i>		
Barb Smith	X					
William Schneck	X					
Joellen Vohlken	X					
Lynn Ulmer	X				Motion	
Greg Sanders			X		Approved	Not Approved
<i>Total</i>	4	-	1	-	X	-

Ulmer thought the landlord was only entitled to was \$1350 for rent. Sauerwein advised that was a separate discussion and the timing in the original lease.

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A motion was made by	Joellen Vohlken
And seconded by	Lynn Ulmer

***to: Approve solar light purchase for OSLAD grant in the amount of \$22,177.***

Vote:

<i>Name</i>	<i>Yes</i>	<i>No</i>	<i>Absent</i>	<i>Abstain</i>		
Barb Smith	X					
William Schneck	X					
Joellen Vohlken	X					
Lynn Ulmer	X				Motion	
Greg Sanders			X		Approved	Not Approved
<i>Total</i>	4	-	1	-	X	-

Sauerwein advised he added two lights to the order to save on shipping cost and those lights will be put at the Nature Preserve to provide much needed lighting out there.

A motion was made by	Lynn Ulmer
And seconded by	Joellen Vohlken

***to: Approve drinking fountain purchase for OSLAD grant for dog park.***

Vote:

<i>Name</i>	<i>Yes</i>	<i>No</i>	<i>Absent</i>	<i>Abstain</i>		
Barb Smith	X					
William Schneck	X					
Joellen Vohlken	X					
Lynn Ulmer	X				Motion	
Greg Sanders			X		Approved	Not Approved
<i>Total</i>	4	-	1	-	X	-

Sauerwein discussed with the Board WSF stainless steel water fountain products and that the cost was about the same as a painted water fountain from Most Dependable Fountains. The cost will be \$3,525.

### Directors Report:

Director Sauerwein reviewed the following items with the board members.

#### **Maintenance Shed**

Millenium Construction still needs to install the mezzanine rail modification. The completion has been delayed due to a death in the family. They will be out in the next few weeks to finish it up. It is not affecting the maintenance shed operations.

#### **Pickleball**

The fencing company started the fence installation on Wednesday August 14<sup>th</sup> and completed the exterior fence and installing the internal posts on Friday August 16<sup>th</sup>. Kingbury Park District staff poured the footings for the shade structure posts on Monday August 19<sup>th</sup>. AWC started their work on Wednesday August 21<sup>st</sup>. They completed the crack treatment, post treatment, cleaning, painting and net installation on Friday August 30<sup>th</sup>. The fencing company started

hanging the internal fencing on Tuesday September 3rd and finished on Wednesday September 4th.

Sauerwein credit in the contract with AWC for District staff to complete the finish grading and seeding.

Sauerwein advised the board that someone jumped the fence at the pickleball courts on September 8<sup>th</sup>. It does not appear there was damage but center court does have some scuffs.

The shade structures are scheduled to be installed on October 22 – 24<sup>th</sup>.

New cameras are being delivered September 10<sup>th</sup>.

### **OSLAD at William S Wait Park**

Sauerwein is still working with Netemeyer on finalizing the sidewalk and the dog park bid packages. Sauerwein met with another plumber on Wednesday September 4<sup>th</sup> to provide a quote to install the water line to the dog park for the drinking fountain. Sauerwein is also having them quote running additional hydrants around the pool and adding a quick connect to water the athletic fields.

### **Jaycee Drainage Creek**

The City started on the Jaycee Drainage on August 28<sup>th</sup> and finished on Wednesday September 4th. The drainage work is now complete.

### **Pool**

The pool is closed for the season.

### **April 1, 2025, Consolidated Election**

Packets have been ready for candidates to pick up since August 12th, for the April 1, 2025, Consolidated Election.

### **Flag Football**

Flag Football starts on September 10<sup>th</sup>. The older kids start on September 11<sup>th</sup>.

### **Contract Notification**

Sauerwein has provided the Second Board Notification; per his contract.

Sauerwein advised the Board members that it is not the Director's decision on which Commissioner goes to conference. This is a Board decision and should not have been in his evaluation. Sauerwein only needs to know how many are going to conference so he can budget for the expense.

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New Business: Ulmer praised the pickleball courts and the progression due to weather and other hold ups. Board members have had several compliments on the courts.

Unfinished Business: Ulmer asked when the Efficiency Committee was due. Sauerwein stated the report is due in November and that he will be scheduling a meeting in October. Vohlken advised that the Director's evaluation needed to be revisited as it is due soon.

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A motion was made by	William Schneck
And seconded by	Joellen Vohlken

to: *Adjourn the regularly scheduled Board Meeting at 6:39 pm.*

All present signified with Aye.