

Kingsbury Park District Ball Field Reservation Policy

All reservations made must be accompanied by a Certificate of Insurability with the Kingsbury Park District listed as "Additional Insured."

RESERVATION FEES:

Base fee: \$10 per field reservation

Add \$25 per instance if field preparation is needed for Monday - Friday games.

Add \$35 per instance if field preparation is needed for Saturday games.

Add \$10 per reservation if lights are to be used.

Payment is required at the time the reservation is made.

Field preparation is not offered on Sundays.

A full refund will be issued in the event that the Kingsbury Park District declares a ball field unusable due to inclement weather, as long as it is prior to field preparations being made.

Once the Kingsbury Park District prepares a field for a reservation, no refund will be issued – even in the case of rain at a later time in the day.

Field preparation or lighting fees will be refunded if the Kingsbury Park District is notified of the change at least two business days prior to the date of the reservation. Business days are Monday through Friday.

No refunds will be issued for any reasons other than those cited above.

No field preparation equipment is to be brought onto Kingsbury Park District fields by someone other than Park District personnel, with the exception of hand rakes.

Any request to close the gates on Dewey Street is subject to permission from the Park District. A key will be issued to the requestor for the gate locks, and a \$25.00 deposit is required. This deposit will be fully refunded when the key is returned. The gate lock key must be returned on the next business day after the event. If not, the deposit will be forfeited. The requestor assumes responsibility for closing and properly securing the gates before the event and opening and properly securing them afterward.

Kingsbury Park District Ball Field Reservation Form

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Team Name _____

Contact Name _____ Phone _____

Date	Field	# of Games	Time:		Prep Needed?	Lights Needed?	Fee	For Office Use Only	
			From	To				Date Paid	Check/Receipt #

WAIVER AND RELEASE OF ALL CLAIMS:

PLEASE READ THIS FORM CAREFULLY & BE AWARE THAT IN MAKING THE FIELD RESERVATION(S) ABOVE, YOU WILL BE WAIVING AND RELEASING ALL CLAIMS FOR INJURIES YOU OR ANY PARTICIPANTS MIGHT SUSTAIN ARISING OUT OF ACTIVITIES TAKING PLACE IN CONJUNCTION WITH THE ABOVE RESERVATION(S).

“I recognize and acknowledge that there are certain risks of physical injury to participants in activities taking place in conjunction with the reservation(s) listed above and I agree to assume the full risk of any such injuries, damages or loss regardless of severity which I or any participants may sustain as a result of any activities associated with any reservations listed above. I waive and relinquish all claims that I or any participants may have against the Kingsbury Park District and its agents, servants and employees as a result of participation in the activities associated with any reservations listed above. I hereby fully release and discharge the Kingsbury Park District and its agents, servants and employees from and any all claims from injuries, damage or loss which I or any participants may have or which may accrue to me or any participants in the activities associated with any reservations listed above. I further agree to indemnify and hold harmless and defend the Kingsbury Park District and its agents, servants and employees from any and all claims resulting from injuries, damages and losses sustained by me or any participants arising out of, connected with, or in any way associated with the reservation(s) listed above. I have read and fully understand the above details and waiver and release all claims. I have read and understand the ball field reservation policies of the Kingsbury Park District as well, and I agree to abide by these policies.”

Signature

Date